



City and County of Swansea

Minutes of the **Cabinet**

Council Chamber - Guildhall, Swansea

Thursday, 19 September 2019 at 10.00 am

Present: Councillor R C Stewart (Chair) Presided

Councillor(s)

M C Child
A S Lewis
A H Stevens

Councillor(s)

R Francis-Davies
C E Lloyd
M Thomas

Councillor(s)

D H Hopkins
S Pritchard

Officer(s)

Huw Evans
Adam Hill
Tracey Meredith
Ben Smith

Head of Democratic Services
Deputy Chief Executive / Director of Resources
Chief Legal Officer / Monitoring Officer
Chief Finance Officer / Section 151 Officer

Also present

Councillor(s): C Anderson, L S Gibbard, C A Holley, M H Jones, E J King, A Pugh

Apologies for Absence

Councillor(s): J A Raynor

56. Disclosures of Personal and Prejudicial Interests.

In accordance with the Code of Conduct adopted by the City and County of Swansea, the following interests were declared:

- 1) Councillors R Francis-Davies, E J King, C E Lloyd and R C Stewart declared a Personal Interest in Minute 76 "Commercial Opportunity to Develop a New Parking Facility in Swansea Vale".

57. Minutes.

Resolved that the Minutes of the meeting(s) listed below be approved and signed as a correct record:

- 1) Cabinet held on 15 August 2019.

58. Announcements of the Leader of the Council.

The Leader of Council made no announcements.

59. Public Question Time.

A number of questions were submitted in advance relating to Minute 66 "Annual Equality Review 2018-2019", Minute 70 "HMO Licensing Policy 2020" and Minute 73 "Property Acquisition and Redevelopment FPR7 – The Palace Theatre".

The Leader of the Council stated that a written response would be provided to:

- 1) The questions from Dereck Roberts in relation to Minute 66;
- 2) The questions from John Row in relation to Minute 70;
- 3) The questions from Nortridge Perrot in relation to Minute 73.

60. Councillors' Question Time.

Councillor C A Holley asked questions in relation to Minute 62 "Enterprise Resource Planning (ERP - System Upgrade)" and Minute 73 "Property Acquisition and Redevelopment FPR7 – The Palace Theatre".

The Leader of the Council responded.

61. Pre Decision Scrutiny Feedback - Enterprise Resource Planning (ERP) System Upgrade.

Councillor M H Jones presented Pre-decision Scrutiny Feedback in relation to the "Enterprise Resource Planning (ERP) System Upgrade".

Resolved that:

- 1) The pre-decision scrutiny feedback be noted.

62. Enterprise Resource Planning (ERP) System Upgrade.

The Cabinet Member for Business Transformation and Performance submitted a report which sought approval for the Enterprise Resource Planning (ERP) System upgrade and to commit and authorise the project to the Capital Programme due to the current system becoming unsupported in November 2020.

Resolved that:

- 1) The project and its financial implications be approved and added to the Capital Programme in order to achieve implementation of the Enterprise Resource Planning System upgrade by November 2020.

63. Revised Agile and Mobile Working Programme 2018 - 2022.

The Cabinet Member for Business Transformation and Performance submitted a report which sought to amend the Capital Programme for the rollout of Agile and Mobile ICT equipment. The report also sought to comply with Financial Procedure

Rule 7 (Capital Programming and Appraisals) to commit and authorise schemes onto the Capital Programme.

Resolved that:

- 1) The report and Capital budgets be approved and committed to the Capital Programme.

64. Scrutiny Inquiry into Equalities.

On behalf of the Equalities Scrutiny Panel, Councillor L S Gibbard presented the findings, conclusions and recommendations of the Panel's Inquiry into Equalities.

Resolved that:

- 1) The report be noted:
- 2) The relevant Cabinet Member be tasked with reporting back to Cabinet with a written response to the scrutiny recommendations and proposed action(s) for Cabinet decision.

65. Quarter 1 2019/20 Performance Monitoring Report.

The Cabinet Member for Business Transformation and Performance submitted a report which outlined the Corporate Performance for Quarter 1, 2019-2020.

Resolved that:

- 1) The Performance Results be noted and reviewed to help inform executive decisions on resource allocation and, where relevant, corrective actions to manage and improve performance and efficiency in delivering national and local priorities.

66. Annual Equality Review 2018/19.

The Cabinet Member for Business Transformation and Performance submitted a report which published the Council's Annual Equality Review for 2018-2019 in line with the Public Sector Equality Duty and reporting regulations for Wales.

Resolved that:

- 1) The report content be approved for publication.

67. Tender for a Dynamic Purchasing System for the Provision of Taxi Services.

The Cabinet Member for Environment & Infrastructure Management submitted a report which provided details of the outcome of the tendering process and sought approval to award contracts to successful bidders.

Resolved that:

- 1) The Dynamic Purchasing System for Taxi Services be implemented for the period 28 October 2019 to 30 June 2021 with an option to extend for up to a further 36 months;
- 2) The Tenders from the operators listed in Appendix A of the report be accepted and awarded a place on the Dynamic Purchasing System for Taxi Services.

68. Financial Procedure Report Rule 7 – Highways and Transportation Vehicle Replacement Capital Programme 2019/20.

The Cabinet Member for Environment & Infrastructure Management submitted a report which sought approval for capital expenditure on the proposed Vehicle Replacement programme for Highways and transportation 2019-2020.

Resolved that:

- 1) The Highways and Transportation Vehicle Replacement Capital Programme for 2019-2020 be approved.

69. Financial Procedure Rule 7 – Local Transport Fund, Local Transport Network Fund and Active Travel Fund Capital Grants 2019/20.

The Cabinet Member for Environment & Infrastructure Management submitted a report which confirmed the outcome of the bid for Local Transport Fund (LTF), Local Transport Network Fund (LTNF) and Active Travel Fund (ATF) monies and sought approval for expenditure on the associated projects in 2019-2020.

Resolved that:

- 1) The Local Transport Fund (LTF), Local Transport Network Fund (LTNF) and Active Travel Fund (ATF) schemes, together with their financial implications be approved.

70. HMO Licensing Policy 2020.

The Cabinet Member for Delivery submitted a report which sought to review the Houses in Multiple Occupation (HMO) Licensing in Swansea including application of additional Licensing.

Resolved that:

- 1) Public consultation take place on a draft HMO Licensing Policy for 2020 including Additional HMO Licensing Schemes in the Castle, Uplands and St Thomas Electoral Wards;
- 2) The results of the consultation be subsequently reported back to Council for adoption of a new Licensing Policy 2020.

71. Welsh Government Self Build Programme at Swansea Council.

The Cabinet Member for Homes & Energy submitted a report which outlined the new scheme to be launched in Autumn 2019 by Welsh Government and how Swansea Council believes it can contribute to its success.

Resolved that:

- 1) The Authority work with the Housing Department in Welsh Government to pilot a self-build project within the County via their Plot Shop Initiative due to be launched in Autumn 2019;
- 2) The Authority consider the use of the Welsh Government loan in terms of resourcing the project.

72. Swansea Bay City Region – Amendments to Joint Committee Agreement.

The Leader of the Council submitted a report which sought approval of the amendments to the Swansea Bay City Region Joint Committee Agreement.

Resolved that:

- 1) The amendments to the Swansea Bay City Region Joint Committee Agreement as outlined in Appendix B of the report be agreed;
- 2) The Chief Legal Officer / Monitoring Officer be authorised to enter into a deed of variation to effect the changes to the Joint Committee Agreement and grant delegated authority to the Chief Executive in consultation with the Leader of the Council to make any minor amendments to the Agreement as are required and agreed between the Partner Authorities.

73. Property Acquisition and Redevelopment FPR7 - The Palace Theatre.

The Cabinet Member for Investment, Regeneration & Tourism submitted a report which sought to comply with Financial Procedure Rule 7 (Capital Programming and Appraisals) in order to commit and authorise the addition of new schemes to the Capital Programme.

Resolved that:

- 1) The proposed acquisition and redevelopment of the Palace Theatre as part of the Welsh Government Building for the Future Programme and the associated Financial Implications be approved and added to the Capital Programme;
- 2) Subject to the approval of an offer of grant funding from Welsh Government, the acquisition of the Palace Theatre on the terms set out in this report be authorised. The Director of Place, in consultation with the Chief Finance Officer and the Chief Legal Officer, be authorised to negotiate and settle all final terms necessary to progress the transaction and the Chief Legal Officer

is authorised to enter into any documentation necessary to deliver this project and protect the Council's interests.

- 3) The Director of Place be authorised to carry out the appropriate due diligence as part of the proposed purchase so as to satisfy that the condition and purchase price being paid represents best value.

74. Exclusion of the Public.

Cabinet were requested to exclude the public from the meeting during consideration of the item(s) of business identified in the recommendations to the report(s) on the grounds that it / they involve the likely disclosure of exempt information as set out in the exclusion paragraph of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007 relevant to the items of business set out in the report(s).

Cabinet considered the Public Interest Test in deciding whether to exclude the public from the meeting for the item of business where the Public Interest Test was relevant as set out in the report.

Resolved that the public be excluded for the following item(s) of business.

(Closed Session)

75. Property Acquisition and Redevelopment FPR7 - The Palace Theatre.

The Cabinet Member for Investment, Regeneration & Tourism submitted a report which sought to comply with Financial Procedure Rule 7 (Capital Programming and Appraisals) in order to commit and authorise the addition of new schemes to the Capital Programme.

Resolved that the recommendations as detailed in the report be approved.

76. Commercial Opportunity to Develop a New Parking Facility in Swansea Vale.

The Cabinet Member for Business Transformation & Performance submitted a report which sought to commit an additional scheme to the Capital Programme in line with Financial Procedure Rules in order to deliver additional revenue for the Authority through third party lettings and to enable Officers to agree final terms and conditions.

Resolved that the recommendations as detailed in the report be approved.

77. Proposed Purchase of a City Centre Property Investment.

The Cabinet Member for Business Transformation & Performance submitted a report which sought approval for the acquisition of a property as part of the Property Investment Fund. The fund was created out of a Cabinet resolution made on 21 July 2016.

Resolved that the recommendations as detailed in the report be approved.

78. Depot Rationalisation Project.

The Cabinet Member for Business Transformation & Performance submitted a report which provided an update on the Depot Rationalisation Project and sought authority to acquire a leasehold interest to enable relocation out of Pipehouse Wharf.

Resolved that the recommendations as detailed in the report be approved.

The meeting ended at 11.25 am

Chair

Call In Procedure – Relevant Dates	
Minutes Published:	19 September 2019
Call In Period Expires (3 Clear Working Days after Publication):	23.59 on 24 September 2019
Decision Comes into force:	25 September 2019